

Thank you for considering our community as your future home! Upon completing and signing your community application, **the following documentation MUST be included for the processing of your request for residency.**

- A signed application with **ALL** questions and blanks completed. Application can either be returned in person at the property or emailed to [info@ingrammanormhc.com](mailto:info@ingrammanormhc.com)
- A \$55.00 money order or cashier's check **PER PERSON** for your application fee. THIS INCLUDES the credit and background check. (**Lease holders only**)
- A \$35.00 money order or cashier's check **PER PERSON** for the background check fee. (**Occupants only**)

**Proof of Identification:** Two forms of ID (one must be a government issued picture ID, and the other is preferably a document with the applicant's social security number :

**Proof of Income:** If retired, pension letters and/or SSI letters with the stated monthly income are needed, and the last 3 months of bank. For standard W-2 employees, 2 pay stubs within the last 45 days are needed, and self-employed employees should submit the last 2 years of taxes and the last 3 months of bank and personal taxes. For Child Support or Alimony income, the divorce decree and last 3 months of payments are needed. For Rental Income, either taxes showing the rental income are needed, or an executed lease agreement with the last 6 months of payments is needed

**Landlord or Mortgage Reference needed.** If an applicant is moving from an apartment complex, an objective, third-party rent reference letter is needed. If the landlord is an individual (rather than an apartment complex), the customer may be required to bring proof of the last 3+ months of payments (to ensure timely payments and no landlord bias in the reference). If an applicant is coming from a home with a mortgage loan, the underwriters will typically rely just on the credit bureau information regarding the account. If no mortgage shows on the bureau, the applicant may be required to bring in a letter of reference from the mortgage company



# Mobile Management

## COMMUNITY APPLICATION FOR RESIDENCY

**Home You Are Applying For:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Circle One:** Cash Sale    Financing Sale    Lease/Rental    Resident to Resident

**Circle One:** Lease Holder    or    Co-Signer: Relationship to Applicant: \_\_\_\_\_

First Name:	M.I.:	Last Name:
SSN#:	Driver's License #:	
Date of Birth:	Phone Number:	
Email:	# of Occupants:	
<b>CURRENT RESIDENCY</b>		
<b>Circle One:</b> Own    Rent    Live w/Family    Apt    House    Manufactured Home		
Current Housing Payment: \$	Move in date _____ Month _____ Year	
Current Address:	City/State/Zip:	
Landlord/Mortgage Holder Name:	Landlord/Mortgage Holder Phone #:	
Landlord/Mortgage Holder email address:		
<b>PREVIOUS RESIDENCY    <i>Only required if the current is less than 2 years!</i></b>		
<b>Circle One:</b> Own    Rent    Live w/Family    Apt    House    Manufactured Home		
Current Housing Payment:	Move In Date: _____ Month _____ Year	
Current Address:	Move Out Date: _____ Month _____ Year	
City/State/Zip:	Landlord/Mortgage Holder Name:	
Landlord/Mortgage Holder Email address:	Landlord/Mortgage Holder Phone #:	
<b>EMPLOYMENT/CURRENT INCOME</b>		
Employer Name:	Job Title:	Start Date:
City/State Of Employer:	Supervisor Name:	
Phone Number:	Gross Income (Before Taxes): \$ _____ per _____	
<b>PREVIOUS EMPLOYMENT: Required if not at current job for 2+ years:</b>		
Employer Name:	Job Title:	How Long There?
City/State Of Employer:	Supervisor Name:	
Phone Number:	Gross Income (Before Taxes): \$ _____ per _____	



**Please carefully review the information below**

By submitting my application, I hereby warrant that all statements set forth in this application are true.

I understand that consumer reports and/or investigative consumer reports may be requested in connection with my prospective or continuing housing or guarantor application with **Mobile Management** through Boom Pay, Inc. I understand that these reports may include information concerning my character, employment and income verification, general reputation, personal characteristics, public records information, criminal records information, education, qualifications, motor vehicle record, mode of living, credit and indebtedness information, and any other information which may reflect upon my potential for tenancy or guarantor status gathered from any individual, organization, entity, agency, or other source which may have knowledge concerning any such items of information.

I understand that **Mobile Management** may require verification of income, employment, and housing history in connection with my application. I further understand that income, employment, and housing verification require access to my employment, income, and payroll related information as well as access to my current and former landlords . I authorize and consent to the access to, use, and release of such information by Boom Pay, Inc. for the purpose of providing the verification services in relation to my application and during the course of any ongoing lease obligation arising from such application.

I understand that if an investigative consumer report is requested about me, I have the right to make a written request to **Mobile Management**, within a reasonable period of time, for complete and accurate disclosure of the nature and scope of the investigation requested.

I consent to the delivery of all notices or disclosures required by law via any medium so chosen by **Mobile Management** or Boom Pay, Inc., including but not limited to email or other electronic transmission. I understand that all notices shall be deemed received upon being sent.

By submitting this application, I certify that I have read and fully understand the disclosures and my rights detailed above and authorize Boom Pay, Inc. to obtain, for the purpose of determining my eligibility for initial or continued tenancy or guarantor status, consumer reports and/or investigative consumer reports and to disclose all information obtained by Boom Pay, Inc. to **Mobile Management**, its affiliates, and assignees now and in the future. I also certify that I have read and fully understand my rights under the FCRA available at

[https://files.consumerfinance.gov/f/201504\\_cfpb\\_summary\\_your-rights-under-fcra.pdf](https://files.consumerfinance.gov/f/201504_cfpb_summary_your-rights-under-fcra.pdf)

[Applicant] Sign below to acknowledge above.

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*Signature*

*Date*

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City/State/Zip:	Landlord/Mortgage Holder Name:	
Landlord/Mortgage Holder Email address:	Landlord/Mortgage Holder Phone #:	
<b>EMPLOYMENT/CURRENT INCOME</b>		
Employer Name:	Job Title:	Start Date:
City/State Of Employer:	Supervisor Name:	
Phone Number:	Gross Income (Before Taxes): \$ _____ per _____	
<b>PREVIOUS EMPLOYMENT: Required if not at current job for 2+ years:</b>		
Employer Name:	Job Title:	How Long There?
City/State Of Employer:	Supervisor Name:	
Phone Number:	Gross Income (Before Taxes): \$ _____ per _____	



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I understand that **Mobile Management** may require verification of income, employment, and housing history in connection with my application. I further understand that income, employment, and housing verification require access to my employment, income, and payroll related information as well as access to my current and former landlords . I authorize and consent to the access to, use, and release of such information by Boom Pay, Inc. for the purpose of providing the verification services in relation to my application and during the course of any ongoing lease obligation arising from such application.

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I consent to the delivery of all notices or disclosures required by law via any medium so chosen by **Mobile Management** or Boom Pay, Inc., including but not limited to email or other electronic transmission. I understand that all notices shall be deemed received upon being sent.

By submitting this application, I certify that I have read and fully understand the disclosures and my rights detailed above and authorize Boom Pay, Inc. to obtain, for the purpose of determining my eligibility for initial or continued tenancy or guarantor status, consumer reports and/or investigative consumer reports and to disclose all information obtained by Boom Pay, Inc. to **Mobile Management**, its affiliates, and assignees now and in the future. I also certify that I have read and fully understand my rights under the FCRA available at [https://files.consumerfinance.gov/f/201504\\_cfpb\\_summary\\_your-rights-under-fcra.pdf](https://files.consumerfinance.gov/f/201504_cfpb_summary_your-rights-under-fcra.pdf)

[Applicant] Sign below to acknowledge above.

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*Signature*

*Date*

# Mobile Management

## COMMUNITY APPLICATION FOR RESIDENCY

**APPLICATION ADDENDUM**  
*Only one (1) application addendum is required per household.*

**Site Lease Occupant Information:** Pursuant to the terms of the Site Lease, each person living in the Home must be identified and approved by the Community. Identified below are all requested Lease Occupants.

Name	Date of Birth	Relationship to Applicant	Email Address (if applicable)	Cell Phone # (if applicable)

**Vehicles:** List all vehicles you plan on having in the community:

Make	Model	Year	Color	License Plate number	License Plate State

**Pets:** List any and all pets that will be residing in the home (maximum of 2, where applicable)

Type: Cat/Dog/Other	Height	Weight	Breed	Shots up to Date?

**Emergency Contact:** Please provide the information for your emergency contact that does NOT live with you:

Name	
Phone Number	
Street Address	
City/State/Zip	
Relationship	

**Personal Reference:** Please provide the information for your personal reference that does NOT live with you:

Name	
Phone Number	
Street Address	
City/State/Zip	
Relationship	